

COLLEGE OF PHYSICIANS AND SURGEONS OF BALTIMORE.

MINUTES OF THE FACULTY

June 19, 1908 to June 17, 1909.

The Faculty was called to order by the Dean and on motion Dr. Simon requested to take the chair. Present, Drs. Bevan, Stokes, Chambers, Simon and Dobbin. The reading of the minutes of the last meeting was dispensed with.

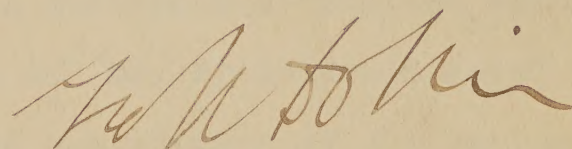
The special object of this meeting was the adoption of resolutions concerning the death of Dr. Geo. J. Preston, President of the Faculty, and the Dean suggested the appointment of a committee to draft suitable resolutions and publish same in the daily press. The chair, Dr. Simon appointed Drs. Bevan and Dobbin for this committee.

The death of Dr. Preston made vacant the Presidency of the Faculty and a place upon the Executive Committee. Dr. Simon was unanimously elected President of the Faculty and Dr. Stokes a new member of the Executive Committee.

The question of the distribution of Pasteur funds was brought up by Dr. Simon and was extensively discussed. No action however was taken.

Dr. Chambers moved that Dr. Harry Friedenwald be elected a member of the Organic Faculty; the motion was seconded by Dr. Dobbin. Carried.

The Dean brought up certain questions in reference to the publication of the new catalogue. There being no further business the Faculty adjourned.



The Faculty was called to order by Dr. Simon in the Chair. Present, Drs. Dobbin, Bevan, Lockwood, Friedenwald, Harrison, Stokes and Chambers. The secretary being absent at the beginning of the meeting the reading of the minutes was dispensed with.

Dr. W. P. Spratling was unanimously elected to the Chair of Physiology and Nervous Diseases, recently occupied by Dr. Preston. On motion Dr. Friedenwald was appointed a reception Committee of one to welcome Dr. Spratling to Baltimore.

It was decided to hold a memorial meeting to Dr. Preston sometime in October and on motion of Dr. Chambers, Dr. Friedenwald was appointed Chairman of a Committee to have a portrait of Dr. Preston made and sent to the Medical and Chirurgical Faculty.

Repairs were authorized to the chemical laboratory locks and bacteriological laboratory tables, and the Dean authorized to insert proper advertisements in certain papers.

The Chair appointed as a Committee to arrange for a formal reception of Dr. Spratling, Drs. Chambers, Friedenwald and Dobbin.

The Dean presented a circular from The Association of American Medical Colleges in answer to the question as to what constituted a reputable Medical College, and he read a statement of "Minimum Equipment". The question was considerably discussed and Dr. Friedenwald moved that type-written copies be made and given to the members of the various departments with a request that they report upon their equipment at a future meeting of the Faculty. Carried.

Dr. Friedenwald than made some very apt suggestions as to the necessity of the College keeping abreast with the times, and suggested the appointment of a Committee who should study methods of instruction

in various other schools, compare with those in ours and report to the Faculty concerning the method of teaching, course of study, and particularly the proper coordination of subjects. He requested the appointment of a Committee at this time to investigate this matter and the Chair appointed Drs. Friedenwald, Harrison and Dobbin.

Dr. Friedenwald also suggested the appointment of a body to be known as the Academic Council. This body should consist of the corporate Faculty and such members of the Adjunct Faculty as seemed to possess the necessary qualifications, the functions of this council to be the discussion of all matters pertaining to education and their discussion to be referred to the Faculty in the form of a recommendation.

There being no further business the Faculty adjourned.

W. N. Dobbin
Sec

The Faculty was called to order by the President, Dr. Simon. Present, Drs. Gardner, Harrison, Lockwood, Dobbin, Chambers, and Friedenwald.

The special object of this meeting was the report of the Committee on Education of Drs. Friedenwald, Dobbin and Harrison appointed at the last meeting of the Faculty. This Committee had met at the office of Dr. Friedenwald, who had compiled an extensive report based upon an extensive study of the catalogues etc. of a number of American Medical Colleges. The report is quite extensive and is herewith attached. It was read by Dr. Friedenwald, the report accepted and the Committee retained.

There then followed an extensive discussion and the following modifications etc. were made before adopting the report.

- a) Concerning the question of preliminary clinics, it was decided to hold such clinics between September 15th and October 1st, from eleven to one each day. Dr. Gardner was appointed a Committee to attend to the arrangements of these clinics.
- b) Buildings ready for inspection referred to the Dean.
- c) It was decided to hold the introductory lecture October 1st, lectures to begin October 2nd and the calendar strictly adhered to.
- d) The question of intermediate examinations was adopted with the changes noted, and the heads of departments must notify students by the beginning of the year of this examination.
- e) The Academic Council was discussed and it was decided to adopt this suggestion.

The report of the Committee was thus adopted.
There being no further business the Faculty adjourned.

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REPORT OF THE COMMITTEE ON EDUCATION.

Profs. Friedenwald, Harrison and Dobbin.

To the Faculty of the College of Physicians & Surgeons.

Gentlemen:-

The committee appointed to study and consider the ways of improving the educational methods and efficiency of our school, makes the following report:

The added requirements and the increasing cost of medical education will result in the lessening of the number of medical colleges. The chances of getting larger and better classes increase proportionately in those schools which are able to stand the stress and meet the demands of State Licensing Boards and such supervising institutions as the American Medical College Association, The American Medical Association Committee on Medical Education and etc.

The successful future of our school depends,
first: Upon its reputation based upon the reports of the State Licensing Boards and its ability to remain and stand high in the American Medical Association list of "Colleges in Good Standing," and,
secondly: Upon the satisfaction with which our students leave us and look upon the training and education they received at our hands. These conditions again lie in our hands. It is only necessary that we use to the fullest degree the facilities we possess, that we utilize most completely the abilities of our entire teaching staff and that we employ the every means of getting out of every student the most regular, continued, industrious, and intelligent work.

A The Committee recommends that a preliminary course of public clinics be begun on September 14th and continue until the opening session, - from 11 to 2 P.M. daily; that arrangements be made forthwith for these clinics and that a committee of one be appointed to attend to all the details.

B. The Committee is of the opinion that these clinics will prove of interest to the students who arrive before the opening and will attract visiting students to the college. The committee recommends that the buildings, laboratories and etc. be thoroughly cleaned and put in order for inspection by September 14th.

C. The committee urges that all arrangements be made so that the work of all classes shall begin promptly on October 1st; that the customary waste of time at the beginning of the session and at the various holidays be avoided; and that we adhere strictly to our printed calendar.

D. The committee recommends that written examinations be held throughout the year and especially during the last week of the session and during the first week of the session. These examinations to last one hour each, to be held during one of the regular hours of the course, and without previous announcement except in the manner above mentioned. The Faculty or a committee of the Faculty shall arrange for these examinations so as to prevent more than one or two being held on any ^{one} day. The examiners are to hand in the results of these examinations in the usual scale of marks from 0 to 100. These marks are to be counted to the final average according to a plan to be determined. The committee recommends that recitations or quizzes be held in every branch and that at least one such recitation be held to every two lectures; that the students be marked from 0 to 10 on their answers, and that each instructor report for his class at the end of every other month (i.e. at the end of November, January, March and May.) In order to carry out this scheme if adopted, it will be necessary that each instructor be provided with a proper book and with lists of all the members of his class or classes.

E. The committee recommends the creation of an Academic Council to be composed of all the members of the Faculty, and of all such as will be selected by the Faculty from among the adjunct faculty because of

their experience in teaching, understanding of our students and ability to assist the Faculty in studying, arranging and improving our educational scheme. This complete council is to be kept within the number of twenty so as not to become unwieldy and so as to make selection to the Council a mark of distinction and an honor.

The duties of the council will be to investigate and discuss all matter pertaining to education in the college, and its conclusions will be in the form of recommendations to the Faculty, which will reserve for itself the final action.

The Academic Council shall consider the curriculum, the amount of time required for each study, shall prevent the overlapping of subjects, shall investigate the question of the student's time necessary for private study in order to prevent his being overburdened, shall endeavor at all times to find ways of improving and systematizing the teaching of the school and of helping the student to carry on his studies, thus increasing our efficiency. In order to carry out this plan it will be necessary that the heads of departments be instructed to call together by September 15th, the members working in their departments, and after a full discussion they make such division of the work as they think best; writing out a concise statement of such division and the amount of time required for each part. Among the other questions to be discussed and arranged are regular obligatory quizzes for the students in the fourth year, in the elementary branches (Anatomy, Physiology, Chemistry and Pathology), preparatory to the State Board Examinations; no student to be excused except for satisfactory reasons.

The committee would further recommend that the Council discuss the advisability of inaugurating a course of lectures in the History of Medicine, and a course for the first year students in Medical Terminology.

The Committee recommends that the reports of all instructors concerning the number and results of quizzes and examinations be referred to

by the Faculty to the Academic Council or special committees of this Council for consideration and recommendation- That the Council recommend the dismissal or the refusal to admit such students as have shown themselves worthless at the end of the second and particularly at the end of the third year. / Considered at later time 1909-1910. That students from other schools be not admitted into our fourth year class upon their cards alone, but only after giving satisfactory evidence by oral or written tests of their knowledge of the elementary branches (Anatomy, Physiology, Chemistry and Pathology). Such tests may easily be made by a committee of two or three in a fifteen minute conversation.

The committee recommends that the Academic Council study and discuss ways of utilizing more satisfactorily our clinical material and especially that at Bayview, according to plans which they are ready to suggest.

The committee recommends that the Faculty make arrangements during the coming year and to announce in the next year's catalogue a voluntary fifth year to be almost entirely clinical.

Signed by
my Richard
A. E. Hummer
Jas H. B. Linn
(J. H. B. Linn)

The Faculty was called to order by the president, Dr. Simon. Present Drs. Dobbin, Chambers, Lockwood Stokes and Gardner. The minutes of the last meeting were read and on motion adopted.

The Dean brought several matters to the attention of the Faculty. In the first place the condition of the janitor's room which in the opinion of the Dean was more of a public loafing place than the office it should be. It was thought best to put this matter entirely in the Dean's hands.

In the second place it was suggested that a pigeon hole desk for the distribution of the student's mail be placed in the office of the Librarian, and she instructed to have the distribution of this mail.

Finally the question of telephones. The telephone service in both hospital and school were manifestly unsatisfactory. After some discussion it was moved by Dr. Chambers, that the Dean look into the cost of a private branch exchange, report the matter to the Faculty with the possible view of having the Sisters share the expense equally with the Faculty for both the Hospital and School.

The Dean finally presented a letter from the "Woodmen of the World" asking about the graduation of Daniel D. Hollis. The Dean reported that he had attempted to find Dr. Hollis' name upon our books but was unable to do so. The matter was referred to Dr. Gardner to look up.

The Academic Council recommended in the report of the Committee on Education was next elected and is to consist of the following men in addition to the corporate Faculty, Drs. Gardner, ^{2.}Friedenwald, [^]Ruhrah, Gamble, McCleary, Blake, Sanger, Brack, Leck, Fort, Pleasants and Cotton.

The next business before the Faculty was a report of the various heads of departments upon their courses for the coming year. Reports were read by Drs. Dobbin, Stokes and Lockwood and embodied in the minutes.

Dr. Stokes was authorized to reorganize in Applied Pathology.

There being no further business the Faculty adjourned.

W. H. Miller
Sec

The Faculty was called to order by the President, Dr. Simon. Present, Drs. Ruhrah, Stokes, Chambers, Gardner, Blake, Dobbin, Friedenwald, Spratling, Bevan and Lockwood.

The minutes of the last meeting were read and on motion adopted. Dr. Simon reported as acting Dean that attention had been given to the janitor's room, a postoffice had been erected in the Library, and he had looked into the question of a private branch exchange, and found it entirely too expensive for consideration.

This being the regular quarterly meeting Dr. Bevan read the report of Dean and Treasurer and Dr. Simon that of auditing Committee. On motion these reports were accepted.

The Dean, Dr. Bevan then made a report of the condition of the school to the effect that the number of students were entirely satisfactory being well in advance of last year, 242-231.

Dr. Simon stated that he had been called upon by a committee of the first, second and third year classes, which committee requested that the school close lectures on December 19th, and give notice of the mid-year examinations. Dr. Friedenwald moved that the school be closed on the 19th, but that examinations be held without announcement as previously intended. Dr. Chambers amended Dr. Friedenwald's motion and suggested that examinations close on the 19th and the lectures continue until the 23rd as announced by the catalogue. Dr. Chambers motion was put and resulted in a tie, there being 5 for and 5 against. The Chair decided for Dr. Chamber's motion, namely that examinations be held between the 14th and 19th and that lectures would not close until the 23rd.

Dr. Stokes suggested the name of Dr. Jones, as a member of the Academic Council, and on motion Dr. L. Jones was elected.

Dr. Bevan reported that the committee for the entertainment of Dr. Spratling, reported that the most suitable entertainment was a dinner at the Maryland Club and asked the opinion of the Faculty in that respect. Dr. Chambers moved that it be left entirely to the Committee and the motion was carried.

Dr. Friedenwald brought up the fact that the Abell building across Saratoga St. was for sale, and suggested that the College bear this in mind and find out the details. The Chair named Drs. Friedenwald and Bevan to look into this and instructed them to report.

There being no further business, the Faculty adjourned.

The meeting was called to order by Dr. Simon the President. Present, Drs. Friedenwald, Blake, Lockwood, Gamble, Harrison, McCleary, Gardner, Stokes, Bevan and Dobbin.

The President desired to state to the Faculty that his decision as to the time of closing lectures at the time of the last meeting was based upon his idea that three extra days were actually needed to complete our session of 30 weeks, and as he had in the mean time looked it up and found that those three days were not necessary he requested that the Faculty allow him to change his vote, and thereby decide to close the school December 19th. On motion of Dr. Chambers it was carried and the President was allowed to change his vote and the school is to close December 19th.

Dr. Friedenwald reporting for the Committee on mid-year examinations stated that the schedule was in the course of arrangement. Dr. Gardner read a list of the branches upon which the Committee had decided to hold examinations and stated that the schedule would be given to the Faculty later. Report accepted.

Dr. Friedenwald then made a move that an announcement be made upon the bulletin board as to what subjects would be examined, nothing however, to be said of the day of the examination.

Dr. Simon brought up the question of the cleaning of the building with particular reference to the fact that Dr. Spratling had offered to take charge of this branch at a previous meeting. The Dean moved that Dr. Spratling be put in charge and given complete power to totally reorganize the entire staff as he saw fit. The motion was carried.

Dr. Bevan reported that the entertainment Committee for Dr. Spratling had decided to give a dinner at the Maryland Club, December 22nd, at 7.30 P.M. It was necessary to restrict this dinner and the

Committee suggested that all save members of the corporate Faculty be given the privilege to subscribe; in addition to this he asked for suggestions of naming as invited guests, and a number were mentioned.

There being no further business the Faculty adjourned.

Wm. L. Allen
Sec.

The special meeting of the Faculty was called to order by the President Dr. Simon. Present : Drs. Bevan, Friedenwald, Spratling, Dobbin Stokes, Harrison, Lockwood and later Chambers. The minutes of the last meeting were read and on motion adopted.

The Dean reporting for the Executive Committee read a communication from Mr. Kinzie of the first year class. Mr. Kinzie submits a proposition in detail for a more careful advertisement of the school. He is anxious that the school should make him advertising agent and feels that the attendance may be materially increased by an active man in this line. He has had extensive experience and the remuneration he asks for his entire service during the summer months is \$30.00 per month for five months and free tuition for this and next year. The question was extensively discussed and it was finally moved that a Committee consisting of Drs. Bevan and Spratling be appointed to consult with him and close or not as they saw fit. Carried.

The Dean then presented a letter from the Sisters of Mercy which had been read before the Executive Committee at their last meeting. The Sisters in this letter complained of lack of support on the part of the visiting staff of the City Hospital and called attention to the fact that unless the private service materially increased their financial condition will be very undesirable. The question was extensively discussed, all members of the Faculty taking part. It was finally moved by Dr. Spratling that the Dean write a letter in answer to the above stating that a Committee had been appointed which would wait upon the order and discuss the question with them. The motion was carried and the Chair appointed Drs. Bevan, Spratling and Harrison as a Committee.

The special object of this meeting was next brought up by Dr. Friedenwald to get the consideration of the advisability of purchasing the Abell building on the corner of Saratoga and Calvert Sts. Dr. Friedenwald pointed out its advantages and Dr. Lockwood stated that the Abell estate told him that \$55000.00 was their "asking price". Dr. Simon reported upon the financial aspect of the question on the basis of the cost being \$45000.00, improvements and changes \$20000.00, total \$65000.00 the interest upon which is \$4500.00 a year. To this sum he adds for heating, lighting, wages, etc. \$4000.00 making a total yearly expenditure of \$8500.00. Dr. Simon is at present of the opinion that the school will not stand this increase.

The question in all its phases was discussed and Dr. Friedenwald did not think it would cost the school as much as Dr. Simon estimated. In order to crystalize the matter Dr. Friedenwald moved that a Committee should find out if they would accept a cash offer of \$30000.00, if so ask for an option and consult builders as to the cost of making the necessary changes. The motion was carried and a Committee consisting of Drs. Friedenwald, Bevan and Lockwood was appointed.

There being no further business the Faculty adjourned.

W. A. Bevan
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Chambers in the Chair. Present, Drs. Stokes, Spratling, Bevan, Lockwood, Dobbin, Harrison and Friedenwald. The minutes of the last meeting were read and on motion adopted.

Under unfinished business Dr. Bevan reporting for the Committee which was to interview the Sisters, said that this Committee had seen the Sister Superior and the question of hospital service was discussed. The advisability of a medical superintendent was suggested and general plans gone over for the benefit of the service. At Dr. Bevan's request the Committee was continued.

Dr. Lockwood reported that according to instructions at the last meeting he has been to the Abell estate with an offer of \$30000.00. He says that the estate has at present under consideration an offer between \$45000.00 and \$48000.00; Dr. Lockwood reports a pleasant conversation with Mr. Abell. Under this heading Dr. Bevan suggested the advisability of considering the property of the Polytechnique Institute before any actual purchase was considered. He was under the impression that this property was for sale and felt that it might be more advantageous to the College than that of the Abell estate. On motion it was decided that the present Committee look into this matter,

This being the regular quarterly meeting the Dean read the report of the Dean and Treasurer and on motion these reports were accepted, the condition of the treasury being entirely satisfactory.

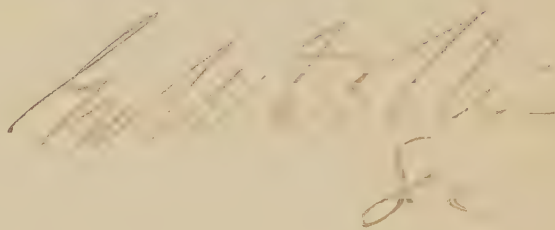
The Dean reported that he had been visited recently by representatives of the Carnegie Board and Council of Education of the American Medical Association. He reports that these gentlemen went over the school and hospital from top to bottom and apparently received a favorable impression there from. It was moved and carried that Dr. Bevan be appointed a Committee of one to represent the school at the meeting of the Council of Edu-

cation in New York and Chicago, March 15th and April 6th.

The Dean suggested that it would be a good plan to have a meeting of the adjuncts and Faculty for the consideration of the communication recently received by the Faculty from the Sisters. He suggested that this letter be not read or even referred to in the meeting but that the following points be brought up and discussed generally.

1. Laxity on part of the hospital staff.
2. Laxity on part of the attending physicians resulting in a general lack of decorum.
3. General laxity of the nurses and porters of the hospital resulting in a general lack of systematic management.
5. The lack of strict loyalty to the hospital on the part of the visiting staff.

There being no further business the Faculty adjourned.

A handwritten signature in cursive script, likely of the Dean, is written in the lower right portion of the page. The signature is somewhat faded and difficult to decipher, but appears to be a personal name followed by a surname.

The Faculty was called to order by the President, Dr. Simon. Present Drs. Simon, Bevan, Spratling, Harrison, Friedenwald, Stokes, Chambers and Dobbin. Also Drs. Blake, Brack and Gardner. The minutes of the last meeting were read and on motion adopted.

Dr. Simon brought to the attention of the Faculty an incident in the recent examination in chemistry. Two examinations were held and at these examination papers were handed in by one P.S. Morgan. As the hand writing of the two papers was entirely different Dr. Simon was under the impression that he had been represented by a substitute at one of these examinations. The Dean reported that he had called Mr. Morgan to his office and asked him to write a paper for comparison and reported similarity between his hand writing thus obtained and one of the papers. On motion by Dr. Spratling it was decided that Dr. Simon should interview Mr. Morgan and report the result of his interview to the Faculty at a future meeting.

The special object of this meeting was the consideration of the disposition of certain cases applying to the surgical side of the hospital, and the Dean Dr. Bevan made the following statement to the Faculty. All patients admitted to the surgical side of the hospital are either public or private; the private patients have their own physician and are not available in any way for clinical purposes. The public patients which enter the wards are available for clinical purposes and according to the day upon which they are admitted are assigned to one of the three surgeons of the staff. Heretofore this disposition has been as follows :- Mondays and Tuesdays, ^{Chambers} ~~Harrison~~; Bevan, Wednesdays and Thursdays; ^{Harrison} ~~Chambers~~ Friday and Saturdays. Sunday cases being divided between Chambers and Bevan. Recently a man whose leg was broken by a car of the United Railways was admitted to the ward as a free patient on

Dr. Bevan's day. The first dressing had been applied by Dr. Harrison and his assistants. On the day of Dr. Bevan's clinic, as this patient had been admitted to the free ward on Dr. Bevan's day he ordered him to the clinic, lectured upon him and dressed and returned him to his, Dr. Bevan's, service. Dr. Harrison on hearing of this told the Dean that such cases should come to his service by ^{order} ~~nature~~ of his connection with the United Railways. The Dean called attention to the fact that he was acting upon a regular rule of the hospital committee and that he personally felt that this rule should be adhered to.

Dr. Harrison then presented his side of the question as follows: He stated that his position with the corporation was such that it was extremely important for him to have charge of just such cases as mentioned by Dr. Bevan. He asks, 1, that such cases should come to his service just as he would get cases that had been referred to the hospital directly from his office.

2. Dr. Harrison has consulted with the Sisters and in view of the fact that most of his cases are pay cases, they have agreed to furnish accommodations for such free cases as above.

3. Such cases are comparatively few and the materials for dressings etc. are to be furnished by Dr. Harrison. (2)

4. Dr. Harrison is held responsible for the condition of such cases in the possible development of damage suits.

5. All cases entering by way of the accident room are paid for by the United Railway.

6. The heavy patronage of the X Ray laboratory by Railway patients.

In view of these facts Dr. Harrison asks the courtesy of the Faculty for such railway cases as are admitted free. The question was extensively discussed by the Faculty and in reply to the question Dr. Harrison stated that in the past three weeks of March there had been 23 patients paying \$7.00 a week or over and three ^{free} patients. To bring matters

to a head Dr. Spratling offered the following resolution:- "Resolved that it is the feeling of this body that there is no objection to a member of the Faculty of the College of Physicians and Surgeons ^{Send} to ~~send~~ a limited number of ^{monthly} ~~free~~ patients, to the wards of the City Hospital ~~wards~~, there to occupy beds paid for by the city with the distinct understanding that all such patients shall at ~~any~~ time be available for clinical purposes ^{before} ~~for~~ the students of the College, the only restriction being that the physicina sending such patients to the Hospital shall have the right to direct the treatment for such patients. On motion the resolution was carried.

Dr. Friedenwald brought up the recent analysis of the State Board report showing a P. & S. mortality of 13%.

There being no further business the Faculty adjourned.

W. H. M.
Sec

This special meeting had been called at the request of Prof. Harry Friedenwald and others. *Prof. Simon in Chair* Present Professors Chambers, Spratling, Bevan, Friedenwald, Harrison, Stokes, Lockwood and Dobbin. The minutes of the last meeting were read and with slight verbal corrections, of Dr. Spratling's resolutions, were adopted.

Prof. Simon reported that the case of Mr. P. S. Morgan had been thoroughly investigated and settled to his satisfaction, it being evident that the papers presented were both bona fide examples of Mr. Morgans handwriting.

The special object of the meeting was the presentation of certain resolutions by Prof. Friedenwald. Prof. Friedenwald read a short preamble to the effect that certain affairs in the Faculty were capable of marked improvement and as a means of making such improvements presented for consideration the following resolutions:-

Resolution I, That the Executive Committee be abolished in the future and that the Faculty have regular monthly meetings from September to June on a certain evening to be fixed. If additional meetings are required, special meetings may be called.

Resolution II, That the offices of Dean and Treasurer be separated and held by different individuals.

Resolution III. That the following standing committees be appointed:

- a. House committee to take charge of the building and the employees.
- b. A new active Hospital Committee to have charge of the management of the Hospital. This embodies the recommendation of the Academic Council.

Resolution IV. That the position of the extra corporate members of the Faculty be clearly defined in respect to their voting

papers etc.

Prof. Chambers in speaking of the resolutions said that it had been brought to his notice that certain members of the Faculty had been presented with copies of these resolutions, but that others were ignorant of them. Feeling that it would have been fairer for the entire Faculty to be informed of these questions he moved that the entire question be laid upon the table. Seconded by Prof. Stokes.

Prof. Friedenwald asked for permission to explain his position and stated that he had discussed these resolutions with certain members of the Faculty and as they had asked for a copy he sent it to them and that he had no intention whatsoever of bringing the matter before the Faculty in the manner implied by Prof. Chambers. The Dean, Dr. Bevan then stated that perhaps Prof. Friedenwald was not familiar with the Constitution of the Faculty of the College of Physicians and Surgeons, adopted in 1871 and at present in operation. He ^{read this Constitution and} showed that any motion to amend the Constitution would have to be laid on the table until the next meeting; the Constitution further showed that the position of Dean and Treasurer should be occupied by the same person and that a Board of Directors or Executive Committee should be elected at ^{the} its annual meeting. ^{of the Faculty} Any change of the Faculty Constitution required a ^{three fourths} ~~two thirds~~ vote.

Prof. Chambers then withdrew his motion and moved that the resolutions be laid upon the table until the next meeting, and that each member of the Faculty be forwarded a copy of these resolutions. Prof. Friedenwald suggested that the meeting be held on May 10th, and on being put the motion was carried.

Prof. Bevan, presented to the Faculty plans of the Polytechnick Institute and stated that the Faculty should acquire this property in order to protect the interest of the present college and hospital property. He read a letter from Mr. Jones describing the property and asked the Faculty what price they would be willing to pay.

The Dean then read a letter from the State department of Legislative Reference asking for information concerning our scholarships and requesting reasons for the continuation of State appropriation.

There being no further business the faculty adjourned.

*W. H. Collins
Sec.*

The Faculty was called to order by the President, Prof. Simon.
Present, Profs. Spratling, Bevan, Friedenwald, Dobbin, Harrison, Stokes,
Lockwood and Chambers.

The minutes of the last meeting were read and on motion adopted.

The first business before the Faculty was the presentation of the
questions for examinations and the following examination questions were
read and on motion adopted.

Bevan	Surgery
Hayden	Surgical Anatomy
Fort	Materia Medica
Fort	Pharmacology
Spratling	Physiology
Friedenwald	Ophthalmology, Otology
Harrison	Anatomy, 1st and 2nd year.
Stokes	Bacteriology, Pathology.
Lockwood	Medicine, 3rd and 4th year,
Simon	Chemistry, Inorganic and Organic
Dobbin	Anting.

The Dean brought up the case of Mr. Shehadah, who for the past 3
years for certain reasons has had free tuition and requested it again for
his fourth year. After some general discussion it was thought best to give
it to him. On motion by Prof. Stokes, seconded by Prof. Spratling this
request was granted.

The Dean presented a request from the Alumni Committee that the
Faculty should supply cigars and wine for the coming banquet; as this was
a usual contribution the Dean was authorized to report favorably.

The Dean presented a joint letter from **2** students of the first year
class who had failed in osteology. This had been given in the middle of

the year with the full understanding of the class that it should be final and these men who had failed were extremely anxious to be given a chance to pass it before going home for the summer. ~~The general impression of the Faculty was that~~ *The Dean thought* it would be expedient for Prof. Harrison to grant this request. Prof. Harrison spoke at length defining his position and requested the Faculty not to ask him to change his decision. Prof. Lockwood moved that Prof. Harrison be upheld; seconded by Prof. Chambers. Carried.

The special object of this meeting was the taking up of the resolutions which had been presented to the Faculty by Prof. Harry Friedenwald at its last meeting. As these resolutions entailed amendment of the Constitution it was necessary that they lay on the table over one meeting. This had been done and the Faculty was now ready to decide upon them.

RESOLUTION I. That the Executive Committee be abolished in the future and that the Faculty have regular monthly meetings from September to June on a certain evening to be fixed. If additional meetings are required, special meetings may be called.

Prof. Friedenwald in presenting this resolution to the Faculty stated that he was under the impression that the Executive Committee was not the Board of Directors mentioned in the Faculty Constitution. His reasons for wishing the Executive Committee abolished are as follows:

- I. The Executive Committee is not of the best advantage to the Faculty because the entire Faculty is not represented and that if a meeting of the Committee is necessary all members of the Faculty should be included.
- II. No reports of the Executive Committee were ever presented to the Faculty.
- III. At times the Executive Committee did exceed its power, a specific case being the increasing of the title of Dr. Barrett.

And finally that his special purpose for abolishing the Executive Committee was to increase the general interest of the entire Faculty in all of its business.

The Chair stated that before voting upon the question it was necessary to decide whether or not the abolition of the Executive Committee was a constitutional amendment. If such were the case a three fourths vote would be required, otherwise a simple majority. Considerable discussion followed and it was decided that the abolition of the Executive Committee did involve a constitutional amendment.

The question was then put, is it advisable to change the Constitution and abolish the Executive Committee. Not carried.

Prof. Friedenwald then brought up under the second clause of the resolutions the advisability of having regular meetings of the Faculty, one each month. His motion was seconded by Prof. Spratling, with the amendment that the purpose of the special meetings be always stated on the card and without the consent of the majority no other business should be taken up at ~~that~~ special meeting. The motion was carried and the Chair decided upon the first Monday in each month.

Prof. Harrison moved that the Executive Committee hereafter consist of six members as required by the constitution. Carried.

RESOLUTION II. That the offices of Dean and Treasurer be separated and held by different individuals.

Prof. Friedenwald spoke of the advisability of separating the offices of Dean and Treasurer and maintained that such action would not involve a constitutional amendment, in that for a number of years, (about 14,) these offices had been held by different individuals. This point was extensively discussed. At the close of the discussion on taking vote the majority decided that to separate the offices of Dean and Treasurer would require an amendment of the Constitution. Although these two offices

had been held by two individuals for a number of years, this was by a unanimous consent of the Faculty and no change had been made in the Constitution. Prof. Friedenwald then moved that the Constitution be amended and the offices of Dean and Treasurer be held by separate individuals. On being put this motion was not carried. Prof. Spratling and Dobbin giving reasons for their negative vote and Prof. Harrison stated that he did not feel the necessity of changing his vote.

RESOLUTION III. That the following standing committees be appointed:

- a. House Committee to take charge of the building and employees.
- b. A new active Hospital Committee to have charge of the management of the Hospital. This embodies the recommendation of the Academic Council.

Prof. Friedenwald moved the appointment of a new house committee which should have charge of the condition of the building and absolute jurisdiction over those employees whose duty it was to keep the buildings clean. This committee should consist of one man. On being put the motion was carried.

Prof. Friedenwald moved for the appointment of a new Hospital Committee as stated in the resolution. On being put this motion was carried.

RESOLUTION IV. That the position of the extra corporate members of the Faculty be clearly defined in respect to their voting powers etc.

Prof. Friedenwald presented the resolution and Prof. Chambers moved that a committee of three be appointed to study the question and present the results of this investigation to the Faculty at a future meet-

meeting. The Chair appointed Profs. Friedenwald, Chambers and Spratling. Prof. Friedenwald moved that a Committee of two be appointed to study the Faculty Constitution at present in operation and to report the results of this study to the Faculty at a meeting in the fall. Carried, and the Chair appointed Profs. Friedenwald and Dobbin.

Adjourned.

W H Dobbin
S. C.

The meeting was called to order by the President, Prof. Simon.
Present, Profs. Bovan, Spratling, Friedenwald, Gardner, Gamble, Dobbin,
Chambers, Lockwood, Harrison, Jones. and Stokes.

The special object of this meeting was the voting upon the candidates for graduation and the Dean read the names of each candidate with his averages for the branches of the 4th year and general averages for the first three years. On the first reading all candidates save the following received the passing average and were declared thereby graduates of the College of Physicians and Surgeons.

First reading failures,

Bubert, J. D.	withdrew
Costello, W. J.	"
Atchison, F. C.	failed
Coleman, J. K.	"
Fox, A. S.	"
Hyde, O. A.	"
Lange, H. A.	"
Lock, J. A.	"
Nelste, A.	"
Oshlag, J.	"
Santos, L. F.	"
Urevitz, A.	"
Wolfe, M.	"
Wolfe, A.	"
Gordon, C. D.	"

The above list was then reread and final action taken upon these men and all were rejected save Gordon and Lange who were so slightly deficient that the Faculty thought wise to graduate them. The list for failures then is as follows:-

Atchison, F. C.	Oshlag, J.
Coleman, J. K.	Santos, L. F.
Fox, A. S.	Urevitz, A.
Hyde, O. A.	Wolfe, M.
Lock, J. A.	Wolfe, A.
Nelste, A.	

and the list of graduates for the commencement of 1909 is as follows:-

Andrews, C. A.	Mass.	Abrahms, M. A.	Md.
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Archambault, L. M.	R.I.	Lloyd, O.	Md.
Bloom, S.	N.Y.	Maclean, C. H.	P. E. I.
Biddle, V.	Ohio	Michelson, R. A.	Md.
Biddle, Jas. R.	Ohio	Morrissey, W. T.	Conn.
~~Bridg, H. A.~~	Va.	Noland, C. A.	Va.
Braddock, E. G.	W. Va.	O'Brian, J. F.	Mass.
Callison, J. G.	W. Va.	Parker, A. A.	Md.
Causey, T. W.	Ga.	Preziosi, A.	Conn.
Dodrill, J. R.	W. Va.	Phillips, W. C.	Kansas.
Dinsmore, J. D.	N.S.	Quillan, R. D.	Ohio.
Faucett, D.	Ala.	Reid, A. M.	Pa.
Griffith W. A.	Md.	Rice, R. W.	Conn.
Greenfeld, Wm.	Md.	Riffe, J. A.	W. Va.
Grose, E. J.	W. Va.	Ryan, J. F.	R.I.
Gordon, Chas.	N. J.	Smith, A. E.	W. Va.
Grove, J. B.	W. Va.	Shihadeh, N.	Palestine
Hewson, Jas.	N. J.	Sullivan, W. F.	Mass.
Hill, W. G. C.	W. Va.	Talbott, H. H.	Ohio.
Hardman, J. E.	Pa.	Thomson, A.	Pa.
Jenkin, B. A.	N. Y.	Veenstra, Wm.	N.J.
Knight, C. A.	Va.	Vilella, F. N.	Porto Rico.
Lange, H. A.	R. I.	Wilson, J. T.	Ohio.
~~Lewis, L. J. A.~~	~~R. I.~~	Weller, J. H.	N. Y.

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The following is the list of the prize men:-

First prize,	D. Faucett,
Second prize	Dodrill, J. B.
Third prize,	Braddock, E. G.
Fourth prize,	Maclean, C. H.

Honorable mention,

Noland, G. A.
Hewson, Jas.
Callison, J. G.
Knight, A. C.
Biddle, J. K.
Wilson, J. T.
Causey, T. W.
Hardman, J. E.

The Dean asked for the authority to charge a fee of ten cents in the Genito-urinary room when such a fee was thought necessary by the physician in charge. Carried.

There being no further business the Faculty adjourned.

*G. W. to Min
 Sec*

The president, Prof. Simon in the Chair. Present, Profs. Spratling, Blake, Gardner, Lockwood, Dobbin, Harrison, Friedenwald, Chambers, and Bevan. This being a special meeting the reading of the minutes of the last meeting was dispensed with.

Prof. Spratling reporting for the committee on hospital improvement read an extensive report, the result of a meeting he had with the Sisters concerning the appointment of a medical superintendent in the Baltimore City Hospital. The report stated in detail the duties of this proposed medical superintendent and Prof. Spratling said the Sisters were in harmony with all of the points considered. On motion the Faculty accepted the report of Prof. Spratling for consideration.

The question of the proposed superintendent's salary was next discussed and Prof. Spratling reported that the Sisters would pay \$600.00 per annum as one half of his salary. Dr. A. C. Gillis as probable candidate for this position was now conferred with by Profs. Bevan and Spratling. He reports that he will not accept less than \$1500.00 per annum and four rooms in the hospital. The Faculty and the Sisters being unable to comply with this request it was moved by Prof. Stokes that a committee consisting of Profs. Lockwood, Spratling and Bevan, should be appointed to confer with Dr. Gillis to see what could be done. On motion it was carried.

Prof. Chambers called attention to the fact that through an oversight Prof. Blake's name had been omitted from the diplomas. On motion he was requested to sign, Chas. F. Blake, M.D., Prof. of Operative Surgery.

The special object of this meeting was the appointment of the house staff for the coming year and possibly of the appointment of a medical superintendent. After some discussion as to the standing of the various men Prof. Friedenwald moved that in future the medical staff should con-

sist of the following members:-

MEDICAL SUPERINTENDENT,
Resident physician,
Resident surgeon,
Resident gynecologist,
Resident pathologist,
7 assistant resident house officers

All with the exception of the medical superintendent to be without a salary. In addition to these officers there is to be a resident obstetrician to the Maryland Lying-in Asylum. On being put this motion was carried

Prof. Stokes moved that the resident pathologist be given ^{by} the school appointment of demonstrator of histology and pathology with a salary of \$100.00, it being distinctly understood that this salary was for his teaching and not his work in the hospital. On being put this motion was carried.

The following house staff was then elected:-

Medical superintendent
Resident surgeon
Resident physician
Resident gynecologist
Resident pathologist
Resident obstetrician, Maryland
Lying-in Asylum
Resident assistant house officers

RB Stevens

Geo. A. Strauss
J. G. Callison
H. H. Talbott

1, O. Lloyd,
2, A. A. Parker,
3, W. A. Griffith,
4, J. K. Biddle,
5, W. T. Morrissey,
6, L. M. Archambault,
7, J. H. Weller.
C. H. Maclean.

Special pasteur assistant,

There being no further business the Faculty adjourned.

Geo. H. Dotter

The President Prof. Simon in the Chair. Present, Profs. Bevan, Lockwood, Stokes, Dobbin, Friedenwald, Harrison, Spratling and Chambers. The minutes of the meetings of May 10, 26 and 28th were read and on motion adopted.

Prof. Friedenwald reported that he had been visited by Mrs. Oshlag and Dr. A. Wolfe, who had come to Baltimore requesting a reconsideration of their recent marks given by the Faculty. At their request they were admitted to the Faculty and after some discussion it was moved by Prof. Spratling that they put their claims in writing and present it to the Faculty at once. The motion on being put was carried. A few minutes later they presented the following letter:-(original filed with these minutes.)

To the Honorable Faculty of the College of Physicians & Surgeons,
Baltimore, Md.

Considering the verbal agreement made with Dr. C. F. Bevan, the Dean of this College, that on the payment of proper fees, occasional attendance and taking of final examination on five (5) major subjects the undersigned would receive the degree of Doctor of Medicine of the College of Physicians and Surgeons of Baltimore, Md. and,

Having complied with all those requirements and being assured, by each individual examiner that their subjects were properly answered, we most respectfully request that the Faculty reconsider their previous decision and render one more favorable.

Respectfully,

J. Oshlag, M.D.
per Ida Oshlag M.D.

Alexander Wolff, M.D. D.D.S.

The Faculty considered this letter and after some discussion the Secretary was instructed to make the following reply:-(original filed with these minutes.)

College of Physicians and Surgeons.

Baltimore,

June 1st 1909.

To the Honorable Faculty of the
College of Physicians and Surgeons.
Baltimore Md.

Considering the verbal agreement
made with Dr. C. F. Berns, the
Dean of this College, that on the
payment of proper fees, occasional
attendance and taking of final
examinations on five (5) major
subjects the undersigned would
receive the degree of Doctor of Medicine
of the College of Physicians and Surgeons
of Baltimore, Md. and,

Having complied with all those
requirements and being assured,

College of Physicians and Surgeons.

Baltimore, ... 190

by each individual examiner
that their subjects were properly
answered, we most respectfully
request that the faculty reconsider
their previous decision, and render
our move favorable.

Respectfully

J. Oschlag M.D.

for Edw. Oschlag M.D.

Alexander W. F. M.D., D.S.S.

College of Physicians and Surgeons.

Baltimore,

June 1st 1909

J. C. Coker, M.D.
per Deke C. Coker, M.D.
Alexander C. Coker, M.D., D.S.

Dear Sir,

The Faculty, beg leave to acknowledge your letter of June 1st. and by its action it was sent to the Board.

Respectfully

W. H. Coker
M.D.

June 1, 1900.

J. Oshlag, M.D.
per Ida Oshlag, M.D.
Alexander Wolff, M.D. D.S.S.

Gentlemen,

The Faculty beg leave to acknowledge the receipt of your letter of June 1st and by its action it was laid on the table.

Respectfully,

Geo. W. Dobbin,
Sec.

This being the annual meeting Prof. Bevan read the report of Dean and Treasurer, Prof. Dobbin reported for the Auditing Committee and Prof. Simon read the usual comparative report of expenses for the past years. On motion these reports were accepted.

The Treasurer reported a satisfactory balance in the College account and recommended that he be instructed to declare a dividend of \$600.00 to each member of the Faculty. The motion was carried. The Treasurer then read the report of the finances of the Maryland Lying-in Asylum and the Pasteur department and recommended that the Pasteur department was in a position to declare a dividend of \$800.00 to each member of the Faculty. The motion on being put was carried and he was authorized to declare this dividend.

Election of officers. The following officers were elected for the ensuing year:-

President of the Faculty	Prof. Wm. Simon.
Dean and Treasurer	Prof. Chas. F. Bevan.
Secretary of the Faculty	Prof. Geo. W. Dobbin.

Committees elected by ballot:-
Executive Committee:-

Profs. Simon, Dobbin, Lockwood, Spratling, Friedenwald and the Dean ex-officio.

Hospital Committee:-

Profs. Chambers, Lockwood, Harrison, Cardner, Beck & J. Friedenwald

Auditing Committee:-

It was suggested by Prof. Lockwood that the auditing committee hereafter consist of three members and Profs. Dobbin, Spratling and Friedenwald were elected to form this committee.

House Committee: to have charge of the College building:-

Profs. Spratling, McCleary, Blake and Stokes.

Prof. Spratling presented the following resolution:-

Resolved that Dr. A. C. Gillis be and he hereby is appointed resident medical superintendent of the Mercy Hospital with an annual compensation at the rate of \$1350.00, \$750 of which shall be paid by the College of Physicians and Surgeons and \$600.00 shall be paid by the Mercy Hospital, the latter to provide suitable quarters for Dr. Gillis and his family. On being put the resolution was adopted.

Prof. Spratling moved that the thanks of the Faculty be extended to the various officers for their work during the past year, and Prof. Chambers that the Dean and Treasurer give bond to the Faculty from a regular bonding company. *Passed*

The Dean then read the list of adjuncts with their titles for the coming year; the titles remained the same with the following exceptions:-

Dr. Julius Friedenwald, Prof. of Gastro-enterology

Dr. Wise, ^A Lecturer on Osteology, *Associate in Surgery*

Dr. Francis W. Janney Demonstrator in Ophthalmology.

Prof. Friedenwald presented a copy of the Constitution and By-laws of the College to be filed with the minutes; also a report of the Committee appointed ^{by the Faculty} for the determination of the status of the extra corporate members of the Faculty. His reports were accepted.

There being no further business the Faculty adjourned.

G. W. Oster
Sec.

